



# Chicago Section IFT the First Section



## Chicago Section IFT Executive Committee Meeting Minutes

Monday, March 11, 2013

Place: Chateau del Mar

8301 W. 95<sup>th</sup> St., Hickory Hills IL 60437

Time: 4:00-5:00PM

**Attending Officers:** Sanford Wolgel, Uwe Nienaber, Vijay Arora, John Chambers

**Executive Committee:** John Budin, Susan Monckton, Tim Stubbs, Bill Becht, Manoj Shah, Laura Gray, Mike Carson

**Committee Chairs:** Dean Duxbury, Denise Michalik, David Jourdan, John Fenstermacher, Zwoing Zheng

**Guests:** David LeVally

**Staff:** Lynnda Nelson

**Call to order:** Meeting called to order at 4:09PM

Vijay Arora

**Roll Call and Approval of Previous Minutes**

Sanford Wolgel

Approved as submitted with the following changes: Susan Monckton's name was left off; in IAMI report, strike "in 2010 dinner meetings average attendance was only 50."

**Treasurer's Report**

John Smith

Report submitted. Motion proposed, seconded and passed to award an additional \$500 to Midwest Student Bowl Contest if they need it. John Budin will follow up and IAMI will cut check if needed.

**Top-of-the-Agenda Business**

House Committee Chair

Vijay Arora

Current chair is resigning. Section Chair approved Manoj Shah as new chair.

CSIFT Business Office (IAM) Report

Lynnda Nelson



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Report submitted. For lapsing members, IAMI will notify them two and one months in advance by email. Will only pay current invoice from Kendall College

Investment – Fidelity will be at April meeting. Limit to 15 minutes, ask for info ahead of time. Make sure treasurer and auditor attend April meeting.

### **Committee Reports**

#### **Auditing Committee**

Terry Schwartz

No report

#### **Awards/Nominating Committee**

Uwe Nienaber

Please send more nominations for service award.

#### **Finance Committee:**

Luci Landberg Maass

No report

#### **Golf Outing Committee**

Mike Hosler/John Fenstermacher

Committee met. Reserved August 20<sup>th</sup> at Cog Hill. Streamlined check-in process. Jazz band lined up. Have lots of volunteers. Marketing will go out tomorrow.

#### **Historian**

Dean Duxbury

Report submitted.

#### **Hospitality/ Student Night**

Keith Schafer/Lisa Kringas

46 students, 20 volunteers, abundant goodie bags, more than 20 sponsors, most money ever.

#### **Host Section Activities**

Linda Perucca / Pat Sullivan

Committee met, they have enough volunteers. Budget line item is "CSIFT" from National IFT.

#### **House**

Matt Hutchinson

Ready for April meeting. May meeting is set – location is Northbrook Hilton.

#### **Long Range Planning**

Jerry Bard

Report submitted. Survey was completed, committee will come back to ExComm with recommendations. Note that size of bar is different for each question – some highest preference have shortest bars. Highlights – people spent a lot of time with comments. Members are looking for ways to socialize – just fun, simple activities. Maybe have a casual picnic in the summer? People want technical sessions back. IAMI will compile profiles of potential



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volunteers – interests, company, job title and demographics and committee will include as part of report. Appropriate committees should acknowledge and respond to potential volunteers.

### **Marketing** (CFAR / Minute Person / Newsletter / Social Media / Sponsorship / Website)

Bill Becht

Denise attended National IFT webinar about Newsletter. New template provides path to develop integrated marketing communications. Proposal was made to determine strategy and recommend changes for all marketing vehicles – newsletter, website, etc. Section Chair sponsored a task force and appointed Bill Becht as chair. The other members of the task force are Denise Michalik, Lynnda Nelson, Laura Colby and Jim Anderson.

### **Membership Committee:**

Laura Colby

No report.

### **New Professionals Committee**

Mike Carson

### **Professional Development** (Career Guidance and Continuing Education / Employment / Members in Transition / Technical Programs)

Sanford Wolgel

Report submitted. Zeek Agosto will chair Breakfast Technical Sessions. Chem Pharma Career Fair is moving forward. Need corporate sponsors.

### **Program**

John Chambers

No report, not discussed due to time constraints.

### **Scholarship**

John Budin

No report, not discussed due to time constraints.

### **Suppliers' Night**

Jim Anderson

Report submitted, not discussed due to time constraints.

### **Tanner Committee Report:**

Zuoxing Zheng

### **New Business**

Membership dues vs benefits – tabled to next meeting.

Move Student Night – tabled to next meeting.

Dual signature on checks – maintain current policy - one person from IAMI and one person from ExComm; should also appoint an alternate.

Insurance policy – will send to Treasurer and Auditor.

Volunteers – ExComm chairs to look at list and respond.



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**Motion: To adjourn meeting at 5:15 PM – Motion was seconded and carried.**

**Submitted by: Sanford Wolgel CSIFT Secretary**